

**Policy**

**TITLE I – DISTRICT WIDE PARENTAL INVOLVEMENT**

**GENERAL EXPECTATIONS**

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of the participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The school district will incorporate this District Wide Parental Involvement Policy into its school district's plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities of the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district's plan for Title 1, Part A, developed under Section 1112 of ESEA, is not satisfactory to the parents of the participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district's Title I, Part A allocation, the school district will involve the parents of children served in Title I, Part A school's decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:

TITLE I – DISTRICT WIDE  
PARENTAL INVOLVEMENT (con't)

FILE CODE: 6171.31

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents, are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the school district will inform parents and parental organizations its purpose and existence.

IMPLEMENTATION

Below is a description of how the district will implement or accomplish each of the following components outlined below (Section 1118(a)(2), ESEA):

1. The district will take the following actions to involve parents in the joint development of its district wide parental involvement plan under Section 1112 of the ESEA:
  - a. Parents will be informed by Title 1 school Principal of a meeting to discuss the parent involvement plan.
  - b. The initial meeting and subsequent meetings will be held at a time convenient for the population of the individual school.
2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - a. Parents will be informed by the Title I school Principal of meetings to provide information about the process of school improvement as well as programs funded by the ESEA, including a description and explanation of curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet.

3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective partial involvement activities to improve student academic achievement and school performance:
  - a. The school will provide written information to parents about programs including tutorial and intervention programs and translate this information as applicable.
  - b. The school will provide informational opportunities for parents such as workshops regarding programs including tutorial and intervention programs and have translation services available.
4. The school district will take the following actions to conduct, with the involvement of the parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
  - a. At meetings held throughout the year, the Principal and parents will discuss the intervention programs and workshops previously held to plan for future programs and workshops.

The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

1. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
  - New Jersey's academic content standards;
  - New Jersey's student academic achievement standards;
  - The new Jersey and local academic assessments including alternate assessments;
  - The requirements of Part A;
  - How to monitor their child's progress; and
  - How to work with educators.

TITLE I – DISTRICT WIDE  
PARENTAL INVOLVEMENT (con't)

FILE CODE: 6171.31

The aforementioned topics will be discussed at parent meetings and workshops held throughout the school year.

2. The school district will, with the assistance of its schools, provide material and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate to foster parental involvement, by:

Providing information at parent meetings and workshops during the school year.

3. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the values and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Providing Title I teachers and administrators with the opportunity to attend workshops and conferences related to Title I.

4. The school district will take the following actions to ensure that the information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

If appropriate, and realistic, documents can be translated upon request.

Adopted:

Legal References: N.J.S.A. 18A:35-4.9 Pupil promotion and remediation; policies and procedures  
N.J.S.A. 18A:59-1  
through -3 Apportionment and distribution of federal funds; exceptions ...  
N.J.A.C. 6A:30-1.1 School District Performance Evaluation  
Appendix  
N.J.A.C. 6A:32-14.1 Review of mandated programs and services  
  
42 U.S.C.A. 2000d - 2000d4 - Title VI of the Civil Rights Act of 1964  
  
Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988 (P.L. 100-297)  
  
Individuals with Disabilities Education Improvement Act of 2004, P.L. 108-446, 20 U.S.C.A. 1400 et seq.  
  
No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

TITLE I – DISTRICT WIDE

FILE CODE: 6171.31

## PARENTAL INVOLVEMENT (con't)

Cross References:	3220/3230	State funds; federal funds
	3514	Equipment
	5120	Assessment of individual needs
	5200	Nonpublic school students
	6122	Articulation
	6141	Curriculum design/development
	6142.2	English as a second language; bilingual/bicultural
	6142.6	Basic skills
	6171.1	Remedial instruction
	6171.3	At Risk and Title I
	6171.4	Special education

### Key Words

State/Federal Funds, Federal Funds, Compensatory Instruction, Basic Skills, Maintenance of Effort, Supplement not Supplant, Comparability, At-risk Students